





# INCORPORATED VILLAGE OF SEA CLIFF

**OFFICE OF THE VILLAGE OF SEA CLIFF BUILDING DEPARTMENT**

**300 SEA CLIFF AVE. P.O. BOX 340. SEA CLIFF, NY 11579 TEL 516-671-0080 FAX 516-671-6508**

## BUILDING PERMIT

Cost of Improvement:

\$ \_\_\_\_\_

**Owner:** *Deposes and says that and/ or she is the owner in fee of the Premises, that the work proposed to be done upon the said Premises shall be completed in accordance with the approved application and accompanying plans, and that all the statements herein are true to the deponents own knowledge.*

Owner Signature: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Notary: \_\_\_\_\_

**Contractors must submit proof of current insurance (C-105.2 or U-26.3 for compensation and DB-120.1 for disability or DB-155 for disability) as required by NY State. Form CE-200 may be submitted if exempted. Nassau County requires licensing and liability insurance for residential work. Proof of these are also required of contractors prior to the issuance of the permit**

|                            |                      |                |                                       |               |
|----------------------------|----------------------|----------------|---------------------------------------|---------------|
| <b>OFFICIAL USE</b>        | <u>Permit Fees</u>   |                | <b>Application Fee</b> \$ _____       |               |
| \$ _____ Building          | \$ _____ Plumbing    | \$ _____ Elec. | \$ _____ Mech                         | \$ _____ Cert |
| \$ _____ other _____       | \$ _____ other _____ |                |                                       |               |
| \$ _____ <b>TOTAL FEES</b> |                      |                |                                       |               |
| Cert of Tenancy            | Letter in Lieu       |                | Cert of Occupancy                     |               |
| Cert of Approval           | Cert of Compliance   |                | Cert of Completion                    |               |
| <b>Approved by:</b> _____  |                      |                | <b>Examined for approval on</b> _____ |               |

**New State Law Requires:** Site visits by the **Building Department** prior to the issuance of any permit. Changes in project elements or design shall not be made until such changes are approved and documented with the **Building Department**.

**Village Code Requires:** Zoning variances become invalid if authorized work has not begun within six (6) months of Building Department Approval. Extensions may be applied for to the Zoning Board. (138-1304). Building Permits expire twelve (12) months after the approval. Two (2) subsequent six (6) month extensions may be applied with approval of the Building Department and payment of fees. Additional approvals require application (48-15)