

## LANDMARKS PRESERVATION COMMISSION

Minutes of Meeting of March 19, 2012

Present:

Naomi Curtis, Chair

Eileen Kennedy

Leslie Guerci

Jean Davis

Peter Bafitis

Bruce Treiber

Absent:

Mike Santoro

1. 240 Sea Cliff Avenue. The Commission has determined not to commence landmarks designation proceedings at this time. The Commission commends the applicant on the design of the replacement porch. A historic note: This was the location of the original Whiting funeral home.
2. Brian Stolar has provided the Commission with language that will allow us to approve our minutes by email. His proposal is as follows, and I have indicated some minor revisions to reflect the way that our minutes are taken and distributed:

**Below is the language that should work. I have used the term “reasonable time”, as you may find out through practice that 10 days is either too long or too short. However, in each instance when the minutes are circulated, the timeframe should be identified. Thus, you can start with the 10 day timeframe, and if you find that to be too long or short, the next time the meeting minutes are circulated a different timeframe may be used. Also, the last sentence refers to a vote at a meeting. The below language would become 80-304(E) of the Village Code. When adopting the language and referring it to the Board of Trustees, please refer to the text as proposed section 80-304(E) of the Village Code. Thus, the Commission should adopt a resolution adopting the language and referring it to the Board of Trustees for adoption as 80-304(E).**

***“The Secretary of the Landmarks Preservation Commission (“LPC”) (or member responsible for taking minutes)(“Secretary”)Clerk shall circulate, by email, draft minutes of each meeting of the LPC Landmarks Preservation Commission to all members of the Commission. A reasonable period of time shall be provided for each member to submit proposed changes or comments to the Secretary Chair. After the passage of such reasonable period of time, the Chair may direct the Clerk to file the***

***minutes as approved, after making any changes the Chair deems appropriate. Copies of the final minutes shall be distributed to each member of the Commission, and subsequent changes or corrections in the minutes may be made by a majority vote of the Commission.***

3. Interns. Naomi Curtis reposted that Kelly McCauley has agreed to continue the survey of the Village. Bob Haim has offered to host Kelly McCauley at his home. Leslie Guerci will check to see whether the Sea Cliff Landmarks Association can cover some of the expenses. Naomi will firm up the time frame and salary with Kelly. Naomi is also looking into possible professionals to supervise Kelly's work. These include Nancy Solomon, Alexandra Wolfe, TKS, Jacqueline Peu-DuVallon, and Greg Dietrich.
4. There appears to be some confusion concerning the LPC's advisory function. We would like confirmation from the Village attorney that Section 80-302E permits us to meet with a homeowner and provide advice on historically appropriate renovations and changes to his or her home should he or she wish to meet with us. We would also like confirmation that we have been following the appropriate process for designation and, if not, to receive direction concerning what changes need to be made.
5. Harding House. At an earlier meeting, the LPC discussed whether the photo and certain information submitted in support of designation for this house was correct. It evolves now that our historian, Jean Davis, was born in the house, and she has confirmed that photo most of the information is accurate. She also had some interesting information concerning Prospect Park. The park used to have a hill in its center with beautiful flowering trees on each corner. Mayor Stiles began to level the park without notice one day to create tennis courts. The neighbors living in the houses surrounding the park were outraged and complained, so the tennis court plan was scrapped. Unfortunately, the hill and the trees had already been removed.
6. Minutes of March 5, 2012 meeting. The minutes were approved unanimously on a motion by Bruce Treiber, seconded by Naomi Curtis. .

Next meeting dates: As a reminder, the Commission meets on the first and third Mondays of each month at 7:30 in Village Hall. Our next meeting date is April 2, 2012.

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