

# Inc. Village of Sea Cliff

## HELP WANTED LABORER

### GENERAL STATEMENT OF DUTIES:

Perform unskilled manual tasks; perform related duties as required.

### COMPLEXITY OF DUTIES:

Under direct supervision, the work is routine and repetitive and requires limited use of judgment.

### TYPICAL DUTIES:

- Sweep streets, gutters, and alleys and load refuse into trucks.
- Mow lawns, plant bulbs, shrubs and trees; spread fertilizers, dig ditches, clean culverts and catch basins, and shovel snow.
- Load and unload equipment and supplies.
- Perform unskilled construction work including mixing of concrete and assist in building rough cement forms.
- Assist with road construction, paving and other activities including asphalt patching, grading and painting lines.
- Operate motorized equipment relevant to job.
- Erect posts and fences.

### QUALIFICATIONS (Knowledge, Skills, and Abilities):

- NYS Commercial Drivers License required (must be in place or obtained within 6-months of date of hire)
- Ability to learn the care and use of tools and equipment used in public works activities.
- Ability to follow oral instructions.
- Good physical condition and health in order to perform manual labor.

### TRAINING AND EXPERIENCE:

No formal training requirement.

No prior experience requirement

### HOURS:

8 hours per day, 40 hours per week, 7:00 a.m. until 3:30 p.m., Monday through Friday, including one-half hour daily for lunch, from 12:00 noon to 12:30 p.m. Overtime available occasionally. Overtime required during declared emergencies.

### BENEFITS:

- ✓ Union job (CSEA)
- ✓ Medical Insurance
- ✓ Dental Insurance
- ✓ Vision Insurance
- ✓ NYS Retirement System

*Applicants with prior experience may be considered at a higher starting grade*