

**MINUTES OF SEA CLIFF VILLAGE BOARD**  
**SEPTEMBER 8, 2015**

The meeting of the Incorporated Village of Sea Cliff was held on Tuesday, September 8, 2015, at 7:00 p.m. at Village Hall to discuss various Village matters.

Present:       Bruce Kennedy, Mayor  
                  Edward Lieberman, Deputy Mayor  
                  Elena Villafane, Village Trustee  
                  Dina Epstein, Village Trustee  
                  Kevin McGilloway, Village Trustee  
                  Marianne Lennon, Village Clerk  
                  Brian Stolar, Village Attorney  
                  John Mirando, Village Administrator

On a motion by Deputy Mayor Lieberman, seconded by Trustee Villafane and unanimously approved by those present, the Board approved the following abstracts for payment:

Abstract 4.08.2015 in the amount of \$ 120,677.23  
Abstract 2.08.2015 PP in the amount of \$ 5,870.40  
Abstract 6.05.2015-5-31-15 in the amount of \$860.00  
Abstract 3.08.2015 PP in the amount of \$63,122.97  
Abstract 1.09.2015 in the amount of \$131,463.40

On a motion by Deputy Mayor Lieberman, seconded by Trustee McGilloway and unanimously approved by those present, the Minutes of August 3, 2015 and August 10, 2015 were hereby approved.

The Board discussed bids received for the Masonry Façade Restoration and Roof Replacement for Village Hall. The lowest dollar bid was received from A1 Construction Services Inc. The Village sought information from A1 regarding their experience with historic buildings and offered A1 the opportunity to present such information in writing on at this meeting. A1 ignored these requests and has not shown the ability, capacity or experience to perform the required work.

On a motion by Trustee McGilloway, seconded by Trustee Villafane and unanimously approved by those present, the Board determined that A1 Construction Services Inc. was not the lowest responsible bidder and awarded the bid for the Masonry Facade Restoration and Roof Replacement for Village Hall to P B Contracting Corp., Hicksville, NY in the amount of \$595,705.00. The Board authorized the return of the bid bond, if filed, to the unsuccessful bidders.

On a motion by Trustee Villafane, seconded by Trustee McGilloway and unanimously approved by those present, the Board approved the expenditure for engineering services by D&B Engineers and Architects, P.C., not to exceed \$16,500.00, related to the NYS Environmental Facilities Corp. Water Infrastructure Improvement Act Grant for the construction of a new Gravity Sanitary Sewer.

The Board discussed Heritage Trees as defined in the Tree Preservation and Protection Law of the Sea Cliff Village Code, and on a motion by Trustee Epstein, seconded by Trustee McGilloway and unanimously approved by those present, the Board adopted the Qualifications for Designation as a Sea Cliff Heritage Tree.

Trustee McGilloway offered the following resolutions for adoption:

**RESOLUTION NO. 65, YEAR 2015**

**WHEREAS**, the Kiwanis Club of North Shore Foundation, Inc. has requested permission from the Board of Trustees of the Incorporated Village of Sea Cliff to hold a Mini-Mart festival in the Village on Sunday, October 4, 2015, from 10:00a.m. to 6:00 p.m.; and

**WHEREAS**, the provisions of Chapter 34 of the Code of the Incorporated Village of Sea Cliff permit the applied-for activity where a license has been issued in accordance with that Chapter; and

**WHEREAS**, it is deemed in the best interest of the Village to regulate and control all pedestrian and vehicular traffic, to regulate parking, to require adequate sanitary facilities and to provide as much supervision as possible during the hours of the Mini-Mart as above set forth; and

**WHEREAS**, it is necessary to close sections of certain streets within the Village to vehicular traffic for use as fire and emergency roads in order to permit the immediate and unobstructed deployment of Village fire and emergency apparatus to protect, rescue, and transport the person and property of Village residents,

**NOW, THEREFORE, BE IT RESOLVED** that the Kiwanis Club of North Shore Foundation, Inc. is hereby licensed, in pursuance of the Village Law of the State of New York and the Code of the Incorporated Village of Sea Cliff, to conduct, operate and supervise a "Mini-Mart" festival in said Village on Sunday, October 4, 2015, subject to the requirement and conditions determined by the Board of Trustees and which shall be set forth in the license; and be it further

**RESOLVED**, that parking shall be prohibited from the hours of 6:00 a.m. to 6:00 p.m. on the date of the Mini-Mart at the following locations:

- 1) Both sides of Fourteenth Avenue from Prospect Avenue to Main Avenue;
  - 2) Both sides of Fifteenth Avenue from Prospect Avenue to Central Avenue and Central Park to Glen Avenue
  - 3) Both sides of Sixteenth Avenue from Central Avenue to Roslyn Avenue and Glen Avenues
  - 4) Both sides of Seventeenth Avenue from Glen Avenue to Central Avenue;
  - 5) Both sides of Maple Avenue from Prospect Avenue to Main Avenue,
  - 6) Both sides of Prospect Avenue from Laurel Avenue to Carpenter Avenue Extension;
  - 7) Both sides of Sea Cliff Avenue from Locust Avenue to Prospect Avenue;
  - 8) Both sides of Ninth Avenue from Summit Avenue to Roslyn Avenue
- and be it further

**RESOLVED**, that parking shall be prohibited from the hours of 6:00 a.m. to 6:00 p.m. on the date of the Mini-Mart on the South side of Glen Avenue between Main Avenue and Prospect Avenue; and be it further

**RESOLVED**, that parking shall be prohibited between the hours of 12:00 noon and 3:30 p.m. on the date of the Mini-Mart on the east side of Glenlawn Avenue from Glen Avenue to

Littleworth Lane, and on the south side of Glen Avenue from Elm Place to Main Avenue; and be it further

**RESOLVED**, that parking shall be prohibited from the hours of 9:00 a.m. to 6:00 p.m. on the date of the Mini-Mart on both sides of the following sections of Tenth Avenue, Central Avenue, Roslyn Avenue and Twelfth Avenue:

- (1) Tenth Avenue from Summit Avenue to Main Avenue,
- (2) Twelfth Avenue from Prospect Avenue to Main Avenue,
- (3) Central Avenue from Summit Avenue to Twelfth Avenue,
- (4) Roslyn Avenue from Tenth Avenue to Fourteenth Avenue;

and be it further

**RESOLVED**, that because of the need to keep the portions of the streets enumerated in the preceding paragraph open and unobstructed for the deployment of fire apparatus and other emergency vehicles in the event of an emergency, the areas of said streets are hereby designated as tow away zones, and any vehicle parked on any of the designated portions of these streets during the times indicated shall constitute a safety hazard and a public nuisance; and be it further

**RESOLVED**, that any vehicle parked in a tow away zone in violation of this Resolution and upon which a parking ticket for such violation has been affixed shall be removed by towing by the Superintendent of Public Works of the Village or his designee in accordance with the provisions of Article VI of Chapter 125 of the Village Code; and be it further

**RESOLVED**, that in order to redeem any vehicle towed away pursuant to this Resolution a fee must first be paid by the owner or person in charge of the vehicle to the towing company in the amount of \$125.00 plus sales tax, said amount to be paid in cash or by credit card, and in addition thereto, in the event any vehicle is left for more than 24 hours, storage charges shall be payable at the rate of \$10.00 per day or any part thereof, for the first 3 days, then \$20.00 per day thereafter plus sales tax for each day, of storage; and be it further

**RESOLVED**, that the following sections of Tenth Avenue, Central Avenue, Roslyn Avenue, and Twelfth Avenue shall be closed to vehicular traffic and designated as a tow away zone, between the hours of 6:00 a.m. and 6:00 p.m. on the date of the Mini-Mart;

- (1) Tenth Avenue from Summit Avenue to Main Avenue,
- (2) Twelfth Avenue from Prospect Avenue to Main Avenue,
- (3) Central Avenue from Summit Avenue to 12<sup>th</sup> Avenue,
- (4) Roslyn Avenue from Tenth Avenue to Fourteenth Avenue; and be it further

**RESOLVED**, that the following section of Sea Cliff Avenue shall be closed to vehicular traffic between the hours indicated on the date of the Mini-Mart:

- (1) Sea Cliff Avenue from Carpenter Avenue to Prospect Avenue between the hours of 10:00 a.m. and 6:00 p.m.; and be it further

**RESOLVED**, that in the event any local law, ordinance, rule or regulation heretofore enacted by the Village of Sea Cliff and prohibiting parking shall be in conflict with the prohibitions as contained herein, the more restrictive provisions prohibiting parking shall apply; and it is further

**RESOLVED**, that during the hours of operation of the Mini-Mart bicycle riding, skateboards, roller blades, roller skates, operation of Mopeds and similar vehicles shall be prohibited on Sea Cliff Avenue between Locust Avenue and Prospect Avenue; and be it further

**RESOLVED**, that any person violating any provision of this Resolution shall, upon conviction, be liable for and shall pay a fine not to exceed Twenty-Five and 00/100 (\$25.00) Dollars for each and every violation; and be it further

**RESOLVED**, that the Director of Public Works of the Village or his designee be, and he hereby is, authorized to post appropriate signs regarding the parking regulations contained herein, and to place appropriate barricades or other obstructions and appropriate signs to effectuate the closing of sections of Sea Cliff Avenue, Tenth Avenue, Central Avenue, Roslyn Avenue, and Twelfth Avenue as provided herein; and be it further

**RESOLVED**, that the provisions of Sections 90-15 of Chapter 90 of the Code of the Incorporated Village of Sea Cliff are hereby suspended during the hours of operation of the Mini-Mart in the areas within the Village where the festival is conducted except to the extent that all alcoholic beverages carried or consumed in such areas shall be contained in paper or similar type cups and not in cans or bottles; and be it further

**RESOLVED**, that the Village Clerk be, and she hereby is authorized and directed to cause this Resolution to be published in the official newspaper of the Incorporated Village of Sea Cliff and to post this Resolution.

Seconded by Trustee Epstein and unanimously approved by those present.

**RESOLUTION NO. 66, YEAR 2015**

**WHEREAS**, the Kiwanis Club of North Shore Foundation, Inc., has requested permission from the Board of Trustees of the Incorporated Village of Sea Cliff to hold a Mini-Mart in the Village on October 4, 2015, from 10:00 am to 6:00 pm, permission for which was heretofore granted; and

**WHEREAS**, the Board of Trustees has approved the blocking off of certain streets in the Village from vehicular traffic during the hours of the Mini-Mart; and

**WHEREAS**, it is anticipated that considerable congestion could occur in the streets of the Village if the movement of persons and vehicles is not supervised, which such congestion might prevent and impede the proper and immediate deployment of Village fire fighting and emergency apparatus in the event of emergency; and

**WHEREAS**, it is deemed in the best interest of the Village to regulate and control all pedestrian and vehicular traffic during the hours of the Mini-Mart as above set forth;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sea Cliff Fire Department is hereby authorized to supervise the pedestrian and vehicular traffic in the Village, to assist in maintaining the closing of sections of designated streets within the Village to unobstructed deployment of Village Fire Department trucks, equipment and personnel, and to deploy as many of the Fire Department vehicles as the Department deems necessary during the hours of the Mini-Mart to prevent congestion in the streets, to permit the operation and use of the Fire Department ambulance, to protect and preserve the Village property, to prevent danger from fires, and to protect the residents and the property of the residents of the Village from the danger of destruction of injury by fire.

Seconded by Trustee Epstein and unanimously approved by those present.

**RESOLUTION NO. 67, YEAR 2015**

**WHEREAS**, the Kiwanis Club of North Shore Foundation, Inc., has requested permission from the Board of Trustees of the Incorporated Village of Sea Cliff to hold a Mini-Mart in the Village on October 4, 2015, from 10:00 am to 6:00 pm, permission for which was heretofore granted; and

**WHEREAS**, Kiwanis Club of North Shore Foundation, Inc., has requested that handicapped parking be made available during this period; and

**WHEREAS**, it is deemed in the best interest of the Village to grant this temporary parking restriction during the hours of the Mini-Mart as above set forth;

**RESOLVED**, that the south side of Sea Cliff Avenue from the southeast corner of the intersection of Carpenter Avenue and Sea Cliff Avenue, thence easterly to the southwest corner of the intersection of Dubois Avenue and Sea Cliff Avenue, on Sunday, October 4th from the hours of 6:00 am to 6:00 pm, is hereby designated as a parking area for vehicles operated by handicapped persons only, and the stopping, standing, or parking of vehicles operated by any other person is hereby prohibited in such location; and be it further,

**RESOLVED**, that the Village Highway Supervisor be and he hereby is authorized and directed to post suitable signs indicating the restriction created by this resolution.

Seconded by Trustee Epstein and unanimously approved by those present.

On a motion by Trustee Villafane, seconded by Trustee Epstein and unanimously approved by those present, Marianne Lennon was designated as the Business System Administrator, and Richard Boehm was designated as Technology System Administrator as provided for in the Village’s Information Technology Management Policy.

Trustee Villafane offered the following resolutions for adoption:

**RESOLUTION NO. 68, YEAR 2015**

**RESOLVED**, that the 2014-2015 Sea Cliff Village Budget, General Fund account be modified by debits or credits in those accounts and those amounts as listed on the schedule dated September 8, 2015, which is affixed to the Minutes of this meeting, for a total amount of \$ 72,515.28; and be it further,

**RESOLVED**, that the Village Treasurer be and she hereby is directed and authorized to make such modifications to the 2014-2015 Budget as effectuated by this resolution.

Seconded by Trustee McGilloway and unanimously approved by those present.

Roll Call:

Mayor Kennedy	voting	Aye
Deputy Mayor Lieberman	voting	Aye
Trustee Villafane	voting	Aye
Trustee McGilloway	voting	Aye
Trustee Epstein	voting	Aye

**RESOLUTION NO. 69, YEAR 2015**

**RESOLVED**, that the 2014-2015 Sea Cliff Village Budget, General Fund account be modified by debits or credits in those accounts and those amounts as listed on the schedule dated September 8, 2015, which is affixed to the Minutes of this meeting, for a total amount of \$ 210,474.77; and be it further,

**RESOLVED**, that the Village Treasurer be and she hereby is directed and authorized to make such modifications to the 2014-2015 Budget as effectuated by this resolution.

Seconded by Trustee McGilloway and unanimously approved by those present.

Roll Call:

Mayor Kennedy	voting	Aye
Deputy Mayor Lieberman	voting	Aye
Trustee Villafane	voting	Aye
Trustee McGilloway	voting	Aye
Trustee Epstein	voting	Aye

On a motion by Trustee Villafane, seconded by Trustee McGilloway and unanimously approved by those present, the Board went into Executive Session at 9:40pm to discuss proposed sale or lease of real property where publicity could impact the sale and/or value of the property.

On a motion by Trustee Epstein, seconded by Trustee McGilloway and unanimously approved by those present, the Board came out of Executive Session at 10:00pm.

Meeting adjourned at 10:03 p.m.

Marianne Lennon  
Village Clerk

**MINUTES OF SEA CLIFF VILLAGE BOARD**  
**July 6, 2015**