

INCORPORATED VILLAGE OF SEA CLIFF

APPLICATION FOR USE OF VILLAGE

(Check one):

___ FACILITY ___ PARK ___ BEACH

Date of Application: _____

Name _____

Home Address: _____

Name of Organization _____

Name & Position

Address

Phone No.

Usage requested: Day(s) _____ Date(s) _____

Time requested: From _____ To _____

Location requested _____

Number of participants expected each day _____

Will alcohol beverages be consumed? No ___ Yes ___ If Yes, will they be sold? ___

Will admission be charged? No ___ Yes ___ If Yes, how much? _____

Described Event/Activity/Program to be held and its purpose: _____

The undersigned, an officer of the Organization requesting use of the Municipalities facilities, or the individual requesting use of the Municipalities facilities, guarantees observance of all regulations governing use of facilities of the Municipality, payment of any charges incurred and states that the organization agrees to indemnify and save harmless the Municipality and the Municipal Board, all elected and appointed officials, employees and volunteers against any and all claims for damages or injury to persons or property that may be occasioned by, or arise from, the use of such facilities.

I attest that my organization will pay a fee equivalent to the estimated fee or other fee as may be requested/required, pursuant to the rules governing this application.

Responsibility: Lessee is and shall be responsible for any and all damage arising from his/her guests and others, or their use of the Municipalities facilities regardless of the action or inaction of the Municipality or its members, agents, Board members, officers and employees. Lessee shall indemnify and hold and save harmless the Center, its members, agents and employees from any and all claims and/or lawsuits arising from the use of Center facilities by Lessee and his/her guests, contractors, vendors, agents and others regardless of the action or inaction of the Municipality. The Municipality is not and shall not be under any obligation to supervise or oversee Lessee's use of the Municipalities premises.

Signed _____
Title _____
Address _____

Print Name _____
Date _____
Phone _____

Administrator's Approval _____

For Village Use Only	
Approved _____	Denied _____
By _____	
Notified _____	Charge/Fee _____

A copy of the application will be returned to you when your date is confirmed. This will become your Use Permit.

No one will be allowed to use municipal facilities without the Application, a copy of the Insurance Certificate, and the fee returned to the Municipality.

Insurance Requirements for Use of Facilities with the following limits of Coverage:

COMMERCIAL GENERAL LIABILITY

Coverage	Occurrence - 1988 ISO or equivalent
Limits	General Aggregate \$ 2,000,000 Products-Comp/Ops Aggregate 1,000,000 Personal & Advertising Injury 1,000,000 Each Occurrence 1,000,000 Fire Damage (Any one fire) 50,000 Medical Exp. (Any one person) 5,000
Additional Insured	Municipality and all appointed and elected officials, employees and volunteers Using ISO form CG2005 or equivalent
Unacceptable Exclusions	Athletic Participants and Sexual Abuse & Molestation
Mandatory	If Alcohol is being served, evidence of Host Liquor Liability is required. If alcohol is being sold, evidence of Liquor Law Legal Liability is required.

Individual/Resident:

The individual shall provide a copy of their Homeowners or Apartment/renter's Policy Declarations Page - minimum liability limit of \$100,000. Policy shall not exclude the off-premises activities of the insured.

* The Municipal Board reserves the right to require alternative liability limits when applicable.