Incorporated Village of Sea Cliff

516-671-0080

Permit Application

Date

Section 21 Block Lot

300 Sea Cliff Ave, P.O. Box 340 Sea Cliff, NY 11579

Project Address

Applicant
Address
City State Zip
Phone Work
Cell E-mail

Architect
Address
City State Zip
Phone E-mail

Contractor — More Info on rear req'd
Address
City State Zip
Phone E-mail

Plumber — More Info on rear req'd
Address
City State Zip
Phone E-mail

Electrician — More Info on rear req'd
Address
City State Zip
Phone E-mail

Name — More Info on rear req'd
Address
City State Zip
Phone E-mail

Energy Code

Commercial
- ☐ NYS Chapt 5
- ☐ ASHRAE 90.1
- ☐ Com Check
- ☐ Appendix G

Residential
- ☐ NYS Chapt 4
- ☐ Res Check
- ☐ Other

Value of Improvement

Application # **Office Use** Permit #

☐ ARB ☐ Zoning ☐ Planning ☐ Landmarks ☐ Nassau Co ☐ Board of Trustees

Proposed work

Proposed Building Description

☐ Residential ☐ Commercial/Residential ☐ Commercial ☐ Industrial ☐ Other

☐ 1 Family ☐ 2 Family Total # of Apartments ☐ Total # of Kitchens ☐ Total # of Bathrooms ☐ Total # of Bedrooms ☐

Type of Construction (NYSBC Table 601)

☐ 1 non combustible
- ☐ 1A - 3hr ext & int
- ☐ 1B - 2hr ext & int

☐ 2 - Non combustible
- ☐ 2A- 1hr ext & int
- ☐ 2B - 0hr ext & int

☐ 3 - Non combustible
- ☐ 3A- 2hr ext 1hr int
- ☐ 3B - 2hr ext 0 int

☐ 4 Heavy Timber

☐ 5 Wood
- ☐ 5A- 1hr ext 1hr int
- ☐ 5B- 0hr ext 0hr int

☐ New ☐ Replacement ☐ Addition ☐ Alteration ☐ Electrical ☐ Plumbing ☐ H.V.A./C. ☐ Swimming Pool ☐ Hot work

TYPES OF PERMITS

☐ **Demolition**
- ☐ Whole House
- ☐ Room(s) Qty
- ☐ Pool
- ☐ Other
- ☐ Dumpster

☐ **Electrical**
- ☐ Service
  - ☐ New
  - ☐ Upgrade
- ☐ Generator
- ☐ Sub-panel
- ☐ Branch Circuit(s) QTY
- Volts Amps

☐ **Construction**
- ☐ New Construction
- ☐ Alterations / Additions
- ☐ Structural Repairs
- ☐ Fenestrations (Windows & Doors)
- ☐ Fireplaces Chimneys & Stoves
- ☐ Insulation

☐ **Fire Protection**
- ☐ Smoke Detectors
- ☐ CO Detectors
- ☐ Fire Extinguishers
- ☐ * Fire Alarm System
- ☐ Suppression Systems (* Commercial)

☐ **Plumbing, Pools & Septic**
- ☐ Pools & Ponds
  - ☐ Decorative
  - ☐ Swimming
  - ☐ Hot Tub/SPA
- ☐ Leaching Pool
- ☐ Septic Tank

Draw map on rear

- ☐ Heat loops Qty
- ☐ Fixtures Qty
- ☐ Back Flow/RPZ
- ☐ Water Service
- ☐ Tanks
  - ☐ Install
  - ☐ Remove
  - ☐ Abandon

☐ **Mechanical & H.V.A./C.** Specs on rear
- ☐ Oil
- ☐ Geothermal
- ☐ Electric
- ☐ Solar
- ☐ *LP Gas
- ☐ N. Gas
- ☐ Boiler
- ☐ Water Heater
- ☐ Furnace
- ☐ Pool Heater
- ☐ Pressure Test
- ☐ Direct Vent
- ☐ HV-A/C Qty
- ☐ Dryer Qty
- ☐ Range/Oven Qty

☐ **Masonry, Paving & Drainage**
- ☐ Curbcut
- ☐ Stoops
- ☐ Patios
- ☐ Walkways
- ☐ Driveway
- Square Ft.
- ☐ Walls
- ☐ Over 4'
- Square Ft. of face
- ☐ Drywells Qty

☐ **Miscellaneous** Draw map on rear
- ☐ Accessory
- ☐ Shed
- ☐ Deck or Porch
- ☐ Other
- ☐ Roof Sheathing Square Ft.
- ☐ Scaffolding
- ☐ Projections
- ☐ Trees Qty
- ☐ Fences
- Over 4' ☐ Over 5' Linear Ft
- ☐ Signs ☐ Other ☐ Road Blockages

$_____ Application Fee $_____ Certificate fee +

$_____ + $_____ + $_____ + $_____ + $_____ + $_____ =

$_____ Tot **Office Use** Approved by: _____

☐ Cert of Tenancy ☐ Letter in Lieu Examined for approval on _____

☐ Cert of Approval ☐ Cert of Compliance ☐ Cert of Completion ☐ Cert of Occupancy

Owner(s)
Address
City State Zip Code
Phone Work
Cell E-Mail

Deposes and says that he and/or she is the owner in fee of all that certain lot, piece or parcel of land situated, lying and being within the area of the Incorporated Village of Sea Cliff, that the work proposed to be done upon the said premises shall be completed in accordance with the approved application and accompanying plans, and that all the statements herein contained are true to the deponents own knowledge. Signature on this document also authorizes the Building Department to inspect the premises at any reasonable hour.

Signed_____

Signed_____

Contractors must submit proof of current insurance (C-105.2 or U-26.3 for compensation and DB-120.1 or DB-155 for disability) as required by NY State. Form CE-200 may be submitted if exempted. Nassau County requires licensing and liability insurance for residential work. Proof of these are also required of contractors prior to the issuance of the permit.

FEES APPLY AND ARE AVAILABLE FOR REVIEW

Modifications of the exterior perimeters, footprint or coverage requires updated surveys

Date NOTARY

Compliance with NYS Energy Code, Code Rule 56 (asbestos) & Code Rule 753 (mark-outs) are required prior to the issuance of a permit

* FIRE MARSHAL APPROVAL REQUIRED

SMOKE & CARBON MONOXIDE DETECTORS ARE REQUIRED IN ALL RESIDENTIAL DWELLINGS

STORM WATER RUNOFF CONTROL IS REQUIRED FOR ALL NEW CONSTRUCTION, ADDITIONS, ALTERATIONS AND PAVING

RESTRICTIONS APPLY TO WEEKEND WORK

MORE ON REAR

Print

APPLICATION # _____ Sect. 21 Block [ ] Lot [ ]

NY STATE LAW REQUIRES
(19NYCRR1203.3)

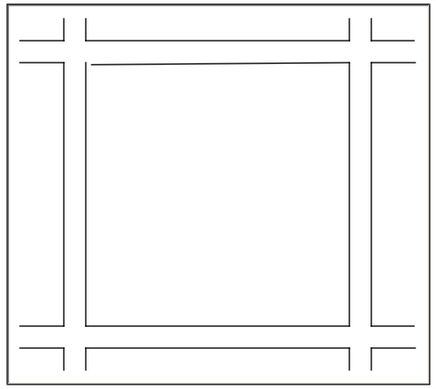
SITE VISITS PRIOR TO THE ISSUANCE OF ANY PERMIT

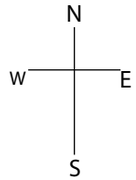
CHANGES IN PROJECT ELEMENTS OR DESIGN SHALL NOT BE MADE UNTIL SUCH CHANGES ARE APPROVED AND DOCUMENTED WITH THE BUILDING DEPARTMENT

VILLAGE LAW REQUIRES

ZONING VARIANCES BECOME INVALID IF AUTHORIZED WORK HAS NOT BEGUN WITIN SIX (6) MONTHS OF BUILDING DEPARTMENT APPROVAL. EXTENSIONS MAY BE APPLIED FOR TO THE ZONING BOARD. (138-1304)

BUILDING PERMITS EXPIRE TWELVE (12) MONTHS AFTER DATE OF APPROVAL. TWO(2) SUBSEQUENT SIX (6) MONTH EXTENSIONS MAY BE APPLIED WITH APPROVAL OF THE BUILDING DEPARTMENT AND PAYMENT OF FEES. ADDITIONAL APPROVALS REQUIRE RE-APPLICATION (48-15)





Draw a simple diagram of the property indicating tree(s) and/or locations of proposed structure(s), as it applies. Full sets of plans may also apply. Use additional paper as necessary.

H.V.A./C. & Misc. Equipment

Boiler		HVAC	
Mod #		Mod #	
Furnace		GEO	
Mod #		Mod #	
PTAC		Hot Water	
Mod #		Mod #	
Heat Pump		Generator	
Mod #		Mod #	

All equipment to be sized in accordance with the NYS Energy Code

Septic & Drywells

Septic and drywells are required to be designated on a survey. Provide updated survey upon completion.

Attach riser diagram using additional paper as necessary.

Septic tank size	
Qty	
Leaching Pool size(s)	
Qty	
Drywell size(s)	
Qty	

Contractor(s) must sign and attest to providing services for this application

General Contractor — Attach plans
Signature
Lic #

Electrician — Attach electrical plans
Signature
Lic #

Plumber — Attach riser diagram
Signature
Lic #

Other — Attach plans
Signature
Lic #

Location	Water Closet	Laundry tub	Kitchen sink	Lavatories	Bath Tubs	Urinals	Slop Sinks	Showers	Dish Washer	Others
Basement										
First										
Second										
Third										
Fourth										

Trees

TREE PERMITS ARE VALID FOR SIX (6) MONTHS

All applications are subject to a site visit and review by the Tree Commission prior to the issuance of a permit.

Quantity [ ] Will trees be replaced [ ]

Removal reason

Building Department notification is required upon completion of removal and/ or replacement.

Signs

Renderings are required

Building used as

☐ New Sign ☐ Replacement Sign

Location (front/side)

☐ Building Hung ☐ Free Standing

☐ Non-illuminated ☐ Illuminated

Sign Material

☐ Internal Illumination ☐ External illumination

Type lamps

Illumination Wattage

Sign Dimensions

Describe attachment or support method

Planning & Zoning

☐ Planning Board ☐ Zoning Board ☐ Board of Trustees

☐ Site Plan Review ☐ Zoning Variance

☐ Sub-division Approval ☐ Special Permit ☐ Other

Application is hereby made to: (state relief requested and pertinent facts)

ORDINANCES AND LOCAL LAW INVOLVED IN APPLICATION AS FOLLOWS

Fee(s) $_____