

**MINUTES OF SEA CLIFF VILLAGE BOARD
MARCH 5, 2012**

The meeting of the Incorporated Village of Sea Cliff was held on Monday, March 5, 2012 at 7:30 p.m. at Village Hall, to discuss various Village matters.

Present: Bruce Kennedy, Mayor
 Carol Vogt, Village Trustee
 Thomas Powell, Trustee
 Peter Hayes, Village Trustee
 Thomas Murphy, Village Trustee
 Marianne Lennon, Village Clerk
 Brian Stolar, Village Attorney
 John Mirando, Village Administrator
 Drew Lawrence, Superintendent of Buildings

Trustee Vogt moved Abstract No. 2292 in the amount of \$246,453.04 and Abstract No. 2293 in the amount of \$73,378.65 and Abstract No. 2294 in the amount of \$ 90,784.38, seconded by Trustee Hayes and unanimously approved by those present.

On a motion by Trustee Vogt, seconded by Trustee Hayes and unanimously approved by those present, the minutes of February 6, 2012 and February 13, 2012 were approved.

Trustee Hayes offered the following resolutions for adoption:

RESOLUTION NO. 17, YEAR 2012

After review by the Board of A148 in the Code of the Village of Sea Cliff regarding meeting procedures, be it

RESOLVED, that A148 be amended as follows:

A148-4. Special meetings; notice to Trustees.

- A. Special meetings of the Board may be called by the Mayor from time to time and shall be open to the public. Not less than 24 hours' notice of special meetings shall be given to the members of the Board of Trustees unless an emergency exists.

A148-16. Agendas.

The agenda shall be prepared by the Clerk at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda shall be given to the Clerk at least 24 hours before the meeting, however, items may be placed on the agenda at anytime, including during the meeting.

The agenda shall be prepared by noon on the day of the meeting. If necessary, a supplemental agenda shall be distributed at the beginning of the meeting. Upon completion of the agenda, if time permits, the Clerk shall post the agenda on the Village website.

A148-17. Guidelines for Public Comment.

- A. The public shall be permitted to speak only during the public comment period of a meeting or at such other time as a majority of the Board shall permit.
- B. Speakers must step to the front of the room unless they are unable to physically do so.
- C. Speakers must give their name, address and organization, if any.
- D. Speakers must be recognized by the Mayor, or in the absence of the Mayor, the Deputy Mayor.
- E. Speakers must limit their remarks to 5 minutes on a given topic.
- F. Speakers may not yield any remaining time they may have to another speaker.
- G. Board members may, with the permission of the Mayor, interrupt a speaker during the speaker's remarks, but only for the purpose of clarification or information.

MINUTES OF SEA CLIFF VILLAGE BOARD
MARCH 5, 2012

- H. All remarks shall be addressed to the Board as a body and not to any member thereof or a member of the public.
- I. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- J. Interested parties or their representatives may address the Board by written communications.
- K. When deemed appropriate by the Mayor, any above guidelines may be waived.

A.148-18. Guidelines for Use of Recording Equipment.

All members of the public and all public officials are permitted to tape or video record public meetings. Recording is not permitted during executive sessions. Any permitted recording should be done in a manner which does not interfere with the meeting and does not interfere with safe access or egress. The Mayor may make the determination that the recording is being done in an intrusive or manner taking into consideration, but not limited to, brightness of lights, distance from the deliberations of the Village Board, size of the equipment, location of the equipment and the ability of the public to still participate in the meeting. If the Mayor makes the determination that the recording is intrusive and has the effect of interfering with the meeting or with the Board's deliberative process or determines that it has the potential to interfere with safe access or egress, the Mayor may request an accommodation to avoid the interference and if not complied with ask the individual to leave the meeting room.

A148-19. Amendments to Rules of Procedure.

The foregoing procedures may be amended from time to time by a majority vote of the Board.

Trustee Hayes moved the adoption of the foregoing resolution and seconded by Trustee Vogt. All present voted in favor of the motion and the resolution was duly adopted.

On a motion by Trustee Murphy, seconded by Trustee Hayes and unanimously approved by those present, the Board went into Executive Session to discuss pending litigation at 10:25 p.m.

On a motion by Trustee Hayes, seconded by Trustee Powell and unanimously approved by those present, the Board came out of Executive Session at 11:35 p.m.

Meeting adjourned at 11:40.

Marianne Lennon
Village Clerk